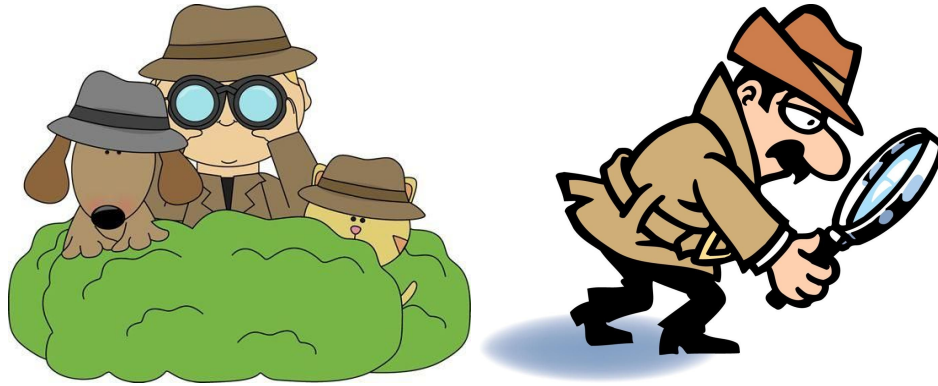


Research



The aim of the Essendon Historical Society is to study, record and promote Essendon and District's historical heritage.

The EHS collection includes photographs, maps and plans of subdivisions.

It also holds many items in connection with family histories and the history of local houses, businesses and organisations.

EHS welcomes enquiries relating to historical information about various aspects of the Moonee Valley area.

At present, EHS is not able to provide public access to our research team as we have no premises available because of fire damage to the Moonee Ponds Courthouse.

However, we still have access to our Collection and can accept on-line or telephone enquiries.

Fees are applicable for all research enquiries.

Any archival search and retrieval will be undertaken on a fee-for service basis.

The standard research fee is at the rate of \$25 per hour or part thereof.

Fees for lengthy detailed research projects will be by negotiation.

All photos and photocopies are subject to the EHS Schedule of Charges

Please complete the attached form and return it to EHS by mail or email.

You will receive a reply as soon as possible.

No research will take place until you confirm your request and make a payment.



ESSENDON HISTORICAL SOCIETY INC

Moonee Ponds Courthouse Museum
768-770 Mount Alexander Rd, Moonee Ponds (cnr Kellaway Avenue)
PO Box 557 Essendon VIC 3040
Telephone (03) 9370-4607

Website www.esshissoc.org.au Email esshissoc@mail.com

RESEARCH INFORMATION REQUEST

..... (Insert full name/s)

Address

..... **Post Code**.....

Phone Number (H) **Mobile**

Email Address

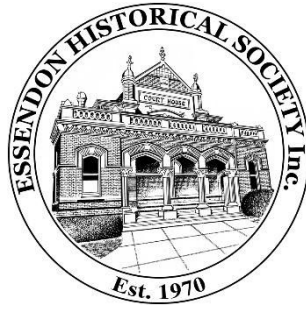
Summary of Information Requested (attach additional sheet if required)

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Signature..... **Date**

- ❖ EHS will advise if it holds any material or information in relation to the enquiry.
- ❖ Standard Research Fees are at the rate of \$25 per hour or part thereof.
- ❖ Fees for lengthy, detailed research projects are by negotiation with EHS
- ❖ Any archival search and retrieval will be undertaken on a fee-for-service basis.
- ❖ Copies of documents and photos will be charged as per the EHS Schedule of Charges.

**Please return this form to the Secretary at
PO Box 557 Essendon VIC 3040 or by email esshissoc@mail.com.**



Schedule of Charges

2017-2018

Standard Photocopying (B&W)	A4	30c per page
	A3	50c per page
Standard Photocopying (colour)	A4	\$2 per page
	A3	\$4 per page

Photographs

Copy scanned on CD (provided by EHS) or USB (provided by client)	smaller than A3	\$20
If a photograph needs to be taken to a Printer	larger than A3	\$30

House & Subdivision Plans

Copy scanned on CD (provided by EHS) or USB (provided by client)	smaller than A3	\$5
If the plan needs to be taken to a Printer	larger than A3	\$20
If two plans need to be taken to a Printer		\$30
Multiple Copies of Photographs or Plans		by negotiation